



Anderson Human Capital
Consulting | Training | Recruitment

YEAR 2023 W.I.P VIRTUAL TRAINING CALENDAR

Professional learning and skills development to spur back individual and organizational effectiveness, efficiency and productivity.

OBJECTIVES

- ✓ **ENHANCE STRATEGIC PLANNING AND IMPLEMENTATION**
- ✓ **CAPACITY BUILDING AND IMPROVED TEAM SYNERGY**
- ✓ **BOOST EMPLOYEE MORALE AND MOTIVATION**
- ✓ **TAX AND HUMAN RESOURCE COMPLIANCE**
- ✓ **SHIFT TO PRODUCTIVE EXECUTION**

**THE HUMAN RESOURCE AND DEVELOPMENT FIRM WITH CONVICTIONS AND
EXPERTISE THAT MAKES A DIFFERENCE**



MONTH	PROGRAM/TRAINING	WHO SHOULD ATTEND	DATES	FEES-Ksh	VENUE
JANUARY	ENTERPRISE RISK MANAGEMENT SEMINAR FOR BUSINESS OWNERS, LEADERS AND MANAGERS.	CEOS, BOARD MEMBERS, AUDIT COMMITTEES, RISK MANAGERS, FINANCE STAFF, COMPLIANCE MANAGERS, HODS, RISK OFFICERS, STRATEGY MANAGERS, AUDITORS	JAN 20 TH 2023	Free	ZOOM/TEAMS VIRTUAL SESSIONS
	RISK MANAGEMENT AND CORPORATE GOVERNANCE FOR NGOs, NPOs and PUBLIC SECTOR ORGANIZATIONS	SEMINAR FOR HUMAN RESOURCE MANAGERS, HR OFFICERS, PAYROLL ACCOUNTANTS & ADMINISTRATORS, CEOS, HODS, STRATEGY, PLANNING & BUDGETING STAFF, H.O.DS	JAN 27 TH 2023	Free	ZOOM/TEAMS VIRTUAL SESSIONS
FEBRUARY	TERMINATION OF EMPLOYMENT SEMINAR - HR, LABOUR LAWS, TAX & FINANCIAL PLANNING.	HR MANAGERS, ADMINISTRATION MANAGERS, DEPARTMENTAL HEADS, FINANCE, PAYROLL ACCOUNTANTS, RISK & COMPLIANCE STAFF, TAX MANAGERS & TAX ACCOUNTANTS,	FEB 17 TH 2023	Free	ZOOM/TEAMS VIRTUAL SESSIONS
	CHECKLIST ON LABOUR LAWS COMPLIANCE - BASED ON COURT RULINGS	HRMS, HODS, LINE MANAGERS & SUPERVISERS, ADMINISTRATION MANAGERS, GENERAL MANAGERS	FEB 24 TH 2023	Free	ZOOM/TEAMS VIRTUAL SESSIONS
MARCH	ENTERPRISE RISK MANAGEMENT SEMINAR FOR BUSINESS OWNERS, LEADERS AND MANAGERS.	CEOS, BOARD MEMBERS, AUDIT COMMITTEES, RISK MANAGERS, FINANCE STAFF, COMPLIANCE MANAGERS, HODS, RISK OFFICERS, STRATEGY MANAGERS, AUDITORS	MAR 10 TH 2023	Free	ZOOM/TEAMS VIRTUAL SESSIONS
	RISK MANAGEMENT AND CORPORATE GOVERNANCE	SEMINAR FOR HUMAN RESOURCE MANAGERS, HR OFFICERS, PAYROLL ACCOUNTANTS &	MAR	Free	ZOOM/TEAMS



	FOR NGOs, NPOs and PUBLIC SECTOR ORGANIZATIONS	ADMINISTRATORS, CEOS, HODS, STRATEGY, PLANNING & BUDGETING STAFF, H.O.DS	17 TH 2023		VIRTUAL SESSIONS
APRIL	FINANCE AND COST TRAINING FOR NON FINANCE MANAGERS & LEADERS	DIRECTORS, CEOS, HODS, OWNER MANAGERS, SENIOR NON FINANCE MANAGERS, BOARD MEMBERS, OPERATIONS, ADMINISTRATORS, SUPERVISORS ,COUNTIES PLANNING & BUDGETING STAFF, UNIT MANAGERS, ACCOUNTS.	APRIL 13 th to 14 th 2023	6,000	ZOOM/TEAMS VIRTUAL SESSIONS
	MANAGING CHANGE IN A COVID-19 AFFECTED TEAM AND ORGANIZATION.	DIRECTORS, GENERAL MANAGERS, OPERATIONS H.O.DS, HRMs, SENIOR SUPERVISORS, UNIT HEADS, PROJECT MANAGERS, AND CHANGE MANAGERS.	APRIL 20 th to 21 ST 2023	6,000	ZOOM/TEAMS VIRTUAL SESSIONS
MAY	COMPLETE ENTERPRISE AND BUSINESS MANAGEMENT PROGRAM	OWNERS, OWNER MANAGERS, SENIOR MANAGERS , BUSINESS PARTNERS, EXECUTIVE AND NON-EXECUTIVE DIRECTORS, AND THEIR SUCCESSORS	MAY 16 TH to 19 th 2023		VILLA ROSA KEMPINSKI-NAIROBI
	THE COMPLETE MANAGEMENT AND LEADERSHIP SEMINAR	DIRECTORS, GENERAL MANAGERS, OPERATIONS MANAGERS, HEADS OF DEPARTMENTS, HRMs, SENIOR SUPERVISORS, UNIT HEADS, PROJECT MANAGERS, AND CHANGE MANAGERS.	MAY 16 TH to 19 th 2023		VILLA ROSA KEMPINSKI-NAIROBI



JUNE	DISCIPLINE, TERMINATIONS & DISMISSALS MANAGEMENT TRAINING	ALL MANAGERS AND SUPERVISORS INVOLVED IN DISCIPLINARY SITUATIONS;-SENIOR AND MIDDLE LEVEL MANAGERS, INCLUDING HR DIRECTORS, HR MANAGERS, HODS, ADMINISTRATORS, HR OFFICERS, LEGAL MANAGERS & OFFICERS	JUNE 15 th to 16 th 2023	6,000	ZOOM/TEAMS VIRTUAL SESSIONS
	PAYROLL TAX & COMPLIANCE FOR HR MANAGERS AND PAYROLL ACCOUNTANTS	SEMINAR FOR HUMAN RESOURCE MANAGERS, HR OFFICERS, PAYROLL ACCOUNTANTS & ADMINISTRATORS	JUNE 22 ND to 23 RD 2023	6,000	ZOOM/TEAMS VIRTUAL SESSIONS
JULY	SUSTAINABLE POST COVID-19 LEADERSHIP AND MANAGEMENT SEMINAR	HEADS OF DEPARTMENTS, LINE MANAGERS, HR MANAGERS, SUPERVISORS, UNIT HEADS, PROJECT MANAGERS, TEAM LEADERS, AND CHANGE MANAGERS	JULY 13th to 14th 2023	6,000	ZOOM/TEAMS VIRTUAL SESSIONS
AUGUST	CORPORATE GOVERNANCE AND PUBLIC FINANCE MANAGEMENT PROGRAM	OWNERS, OWNER MANAGERS, SENIOR MANAGERS , BUSINESS PARTNERS, EXECUTIVE AND NON-EXECUTIVE DIRECTORS, AND THEIR SUCCESSORS	AUGUST 17th to 18 TH 2023	6,000	ZOOM/TEAMS VIRTUAL SESSIONS
SEPTEMBER	TAX COMPLIANCE, PLANNING & MANAGEMENT ALL TAXES (FOR FINANCE PERSONNEL)	SEMINAR FOR HUMAN RESOURCE MANAGERS, HR OFFICERS, PAYROLL ACCOUNTANTS & ADMINISTRATORS, FINANCE, PAYROLL ACCOUNTANTS, RISK & COMPLIANCE STAFF	SEPT 14 th to 15 th 2023	6,000	ZOOM/TEAMS VIRTUAL SESSIONS



	PAYROLL TAX & COMPLIANCE FOR HR MANAGERS AND PAYROLL ACCOUNTANTS	SEMINAR FOR HUMAN RESOURCE MANAGERS, HR OFFICERS, PAYROLL ACCOUNTANTS & ADMINISTRATORS	SEPT 21 ST to 22 ND 2023	6,000	ZOOM/TEAMS VIRTUAL SESSIONS
OCTOBER	BUDGET FORMULATION, IMPLEMENTATION. MANAGEMENT & CONTROL SEMINAR	CEOS, HODS, STRATEGY, PLANNING & BUDGETING STAFF, HEADS OF SECTIONS, ALL MANAGERS, FINANCE AND ACCOUNTS STAFF, PLANNING & BUDGETING ACCOUNTANTS.	OCT 5 th to 6 th 2023	6,000	ZOOM/TEAMS VIRTUAL SESSIONS
	FULL BUDGETING AND COST CONTROL SEMINAR	CEOS, HODS, STRATEGY, PLANNING & BUDGETING STAFF, HEADS OF SECTIONS, ALL MANAGERS, SUPERVISORS, ALL BUDGET HOLDERS, FINANCE AND ACCOUNTS STAFF,	OCT 18 th to 19 th 2021	6,000	ZOOM/TEAMS VIRTUAL SESSIONS